

**THE CITY OF EDMONTON**

**BYLAW 13720**

**EDMONTON ABORIGINAL URBAN AFFAIRS COMMITTEE BYLAW**

Whereas, pursuant to section 145 of the *Municipal Government Act*, R.S.A. 2000, c.M-26, Council may pass bylaws in relation to the establishment, functions, procedure and conduct of council committees;

Edmonton City Council enacts:

**PART I - PURPOSE, DEFINITIONS AND INTERPRETATION**

- |                    |     |   |
|--------------------|-----|---|
| <b>PURPOSE</b>     | 1   | The purpose of this bylaw is to establish the Edmonton Aboriginal Urban Affairs Committee and to prescribe powers, duties, functions, structure and procedures. |
| <b>DEFINITIONS</b> | 2   | In this bylaw, unless the context otherwise requires:   |
|                    | (a) | “ <b>Aboriginal</b> ” includes Indian, Non-Status, Metis and Inuit;   |
|                    | (b) | “ <b>City</b> ” means the Municipal Corporation of the City of Edmonton;  |
|                    | (c) | “ <b>City Manager</b> ” means the Chief Administrative Officer of the City or his delegate;   |

(d) “**Committee**” means the Edmonton Aboriginal Urban Affairs Committee;

(e) “**Council**” means the Council of the City of Edmonton.

**RULES FOR  
INTEPRETATION**

3 The marginal notes and headings in this bylaw are for reference purposes only.

**PART II - ESTABLISHMENT**

**ESTABLISHMENT**

4 The Edmonton Aboriginal Urban Affairs Committee is hereby established as a Council Committee.

**FUNCTIONS**

5 Subject to the provisions of this bylaw and all other City, Provincial, or Federal laws, the Committee will act as a catalyst to developments for Aboriginal people in the City of Edmonton and as an advisory, liaison and support body to the City of Edmonton, and in particular, will provide advice and make recommendations to Council on matters within the City’s jurisdiction on issues of concern to Aboriginal people living in the City of Edmonton.

**PROCESS**

6 In fulfilling its functions, the Committee:

- (a) will ensure that effective community communication and consultation play a major role in the efforts of the Committee to fulfil its purpose;
- (b) will strive to develop and maintain a positive relationship with other individuals, groups, agencies, organizations, orders of government, etc., who are addressing issues of concern to Urban Aboriginal people;
- (c) may assist the efforts of other agencies, organizations, etc., who are addressing issues of concern to Urban Aboriginal people;
- (d) may undertake research, study or investigate areas of concern in order to develop advice and make recommendations;
- (e) may solicit input and receive advice, recommendations, reports or concerns from individuals or groups addressing issues of concern to Urban Aboriginal people, and recommend appropriate action; and,

- (f) may recommend to the City Manager the retention of a consultant.

**PART III - STRUCTURE**

**COMPOSITION**

- 7 (1) The Committee will consist of a minimum of ten citizen-at-large members appointed by Council in accordance with Council policies and procedures.
- (2) The Committee, or a sub-committee established by the Committee, will co-ordinate the selection of Committee members as follows:
  - (a) at least 50%, plus one member shall be Aboriginal; and,
  - (b) members will be selected based on their merit and commitment to the Aboriginal community, without consideration as to tribal origin or membership in any special interest group.
- (3) Each appointment made by Council is for a term of one year, to a maximum of six consecutive terms.

**REMOVALS**

- 8 The Committee will request Council to terminate the appointment of any member who is absent from three consecutive meetings, or who misses three regular meetings in six months unless the absence is authorized by resolution of the Committee.

**CHAIR AND VICE-CHAIRS**

- 9 (1) The Committee shall select from its members, a Chair and one or more Vice-Chairs.
- (2) The duties of the Chair will be to:
  - (a) call meetings of the Committee;
  - (b) act as chair at all meetings of the Committee; and,
  - (c) represent the Committee at Council and its Standing Committees, and in other public functions.
- (3) The duties of the Vice-Chairs are to call and chair meetings in the absence of the Chair.

- PROCEDURES** 10 Subject to this bylaw, the Committee shall follow the procedures prescribed by Bylaw 12300, the Procedures and Committees bylaw.
- MEETINGS** 11 (1) The Committee will meet at least four times per year unless otherwise determined by the Committee.
- (2) The Committee will meet at the call of the Chair.
- (3) Members shall be given at least three business day's written notice of a Committee meeting.
- (4) Quorum for the Committee is a majority of the existing appointed members of the Committee.
- REMUNERATION** 12 (1) Membership on the Committee is voluntary, and no remuneration will be paid for serving as a Member.
- (2) Members shall be reimbursed for their reasonable out-of-pocket expenses to attend each meeting of the Committee and its sub-Committees in accordance with City policy.
- SUB-COMMITTEES** 13 (1) The Committee may establish sub-committees as required, including but not limited to, a sub-committee for the selection of Committee members.
- (2) The Chair will be an ex-officio member of all sub-committees.
- (3) The Committee may appoint persons from outside the Committee to a sub-committee.
- (4) A sub-committee shall:
- (a) be chaired by a Committee member, and
- (b) report back to the Committee for consideration of findings.

#### **PART IV - FINANCE AND ADMINISTRATION**

- BUDGET** 14 (1) A budget for expenses arising from the operation of the Committee in the administration of this bylaw will be submitted to Council for approval.
- (2) The budget shall be prepared and presented to Council by the City Manager, in consultation with the Committee.

- (3) The Committee’s budget will be administered by the City Manager.

**RESOURCES**                      15            Professional, technical, planning and administrative resources to the Committee, as determined in consultation with the Committee, will be provided by the City Manager.

**PART V - GENERAL**

**AGREEMENTS**                      16            The City Manager will approve and enter into all agreements related to the retention of a consultant upon confirmation that the expenditure can be accounted for in an approved budget.

**EXECUTIVE COMMITTEE**                      17            The Committee will report through the Executive Committee.

Read a first time

Read a second time

Read a third time

SIGNED AND PASSED

THE CITY OF EDMONTON

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MAYOR

\_\_\_\_\_  
CITY CLERK